

Arizona Republican Legislative District 27

Preamble and Bylaws

Adopted Date: 7/12/2022

Article I: Preamble

The object of this committee is to promote and support the Republican Party Platform by engaging with the voters and providing support to those Republican candidates who believe in and adhere to such platform.

Article II: Bylaws

Section 1: Definitions

1. Arizona Republican Legislative District 27 shall be referred to as "District"
2. Precinct Committeeman shall be abbreviated as "PC"
3. Precinct Committeemen shall be abbreviated as "PCs"
4. "A majority" shall mean more than 50% of the votes or ballots cast
5. Maricopa County Republican Committee shall be referred to as "MCRC"
6. Arizona Republican Party shall be referred to as "RPAZ" Republican Party of Arizona - RPAZ
7. Maricopa County Republican Committee Executive Guidance Committee shall be referred to as "EGC"
8. Arizona Revised Statutes shall be referred to as "ARS"
9. "District Meeting" shall mean a regularly scheduled, monthly meeting of the District
10. "Organizational Meeting" shall refer to the District Statutory Organizational Meeting convened in even years in November, following Arizona's General Election.
11. "State Committeemen" shall refer to the Precinct Committeemen elected to attend the RPAZ Mandatory and Statutory meetings
12. "State Delegates" shall refer to the District Republicans elected by District PCs to attend the State Convention preceding the National Convention
13. "State Alternates" shall refer to the District Republicans elected by District PCs to attend the State Convention preceding the National Convention as an Alternate Delegate
14. "District Convention" shall refer to the quadrennial meeting convened in a presidential election year for the purpose of District PCs electing State Delegates and Alternates to the State Convention

Article III: Name

The name of this organization shall be the Arizona Republican Legislative District 27.

Article IV: Members

Section 1: Membership

The District membership shall consist of whole number of PCs residing within the District who have been elected or appointed in accordance with ARS and RPAZ and MCRC Bylaws.

Section 2: Term of Office

The Term of Office for PCs is two years. PCs are elected at the August primary election in even years, their term begins October 1st of the same year and continues until October 1st after the following primary election at which a PC is elected.

Section 3: Rights

Elected and appointed PCs possess all rights of membership, except that only elected PCs may

1. Vote at District Statutory Organizational Meetings
2. Serve as District Chair
3. Serve as State Committeemen
4. Vote for nominees to fill vacancies in the State Legislature

Section 4: Expectations and Responsibilities

A) Support of the Object of the District

Members of the District are expected to support the Object of the District as their interests dictate and as their skills and abilities permit. It is also expected that members will not work in contradiction to the Object.

B) Additional Duties

In addition to the duties specified in ARS, Chapter 5, Article 2, 16-822 E, PCs are encouraged to adopt those of the following additional duties based on their talents and abilities:

1. Elect a precinct captain,
2. Inform and serve registered Republicans in their precincts,
3. Campaign on behalf of Republican candidates,
4. Carry nominating petitions and distribute election information and candidate literature,
5. Distribute signs and campaign literature for candidates,
6. Participate in Get Out The Vote (GOTV) and Election Day activities,
7. Regularly attend meetings of the District and the County Party,
8. Help recruit and train new volunteers for the Republican Party,
9. Assist the Republican Party in voter registration, and
10. Other activities determined by the PC, Chairman or Executive Board members.

Section 5: Precinct Captain

Unless otherwise specified in the in the MCRC bylaws, District precinct captains must be selected and governed as follows:

A) Selection

1. The newly elected PCs in every precinct with two or more members must meet on or after the start of the new term to elect a captain from among their number. The PC obtaining the highest number of votes in the primary election or his designee may call the meeting.
2. If the PCs of any precinct fail to elect a Precinct Captain, the District Chair shall appoint a member from that precinct to serve until the members from that precinct meet and elect a Precinct Captain.
3. If there is only one PC, he may serve as Captain until such time as there are sufficient PCs to hold an election.

B) Duties

1. Recruit volunteers to fill vacant PC positions,
2. Organize PCs within the precinct,
3. Recruit precinct volunteers,
4. Coordinate precinct activities, including GOTV activities,
5. Encourage all precinct workers to attend District meetings,
6. Provide political activity information to precinct members not in attendance at district meetings,
7. Report on the precinct to the Executive Board and,
8. Recruit and train PCs and recommend replacements for PC vacancies to the District Chair.

C) Removal

1. A majority of the PCs of the precinct may call a meeting for the purpose of removing the Precinct Captain. The quorum is 50%.
2. The District Chair shall preside or appoint a presider. The presider must not be a member of that precinct.
3. The Captain of that Precinct may be removed by majority vote and a new Captain elected.

Section 6: Contact Information for Communications

A) Methods of Communication

The primary form of communication within the District will be by email. A secondary form will be by telephone. Members agree that by not providing a valid email address, the member is forfeiting the ability receive most District communication.

B) Use of Information

Members agree that their contact information will be included in the District Membership Directory which may only be shared with other District members and those designated to conduct District business. No Member shall use the District Membership Directory for conducting non-District related business.

C) Opting Out

Members who wish to opt out of being listed in the District Membership Directory must do so in writing to the District Chairman and Secretary.

Section 7: Precinct Committeemen Vacancies:

A) Definition

A vacancy exists in the office of PC whenever the number of PCs in a precinct is less than the precinct quota as prescribed by ARS.

B) Filling

The Precinct Captain and the District Chairman shall identify candidates to fill vacancies within a precinct and submit the appointment according to ARS and MCRC bylaws. In the event of a dispute concerning a candidate, either or both may refer the dispute to the MCRC Chairman for resolution.

Article V: Executive Board

Section 1: Composition

1. The voting members of the Executive Board shall be the elected officers: the District Chairman, First Vice Chairman, Second Vice Chairman, Third Vice Chairman, Fourth Vice Chairman, Secretary and Treasurer. The Secretary and Treasurer positions may be held by the same person.
2. The offices of Third Vice Chairman and Fourth Vice Chairman need not be filled if there are no PCs interested in holding the office. No PC may be elected to the position Fourth Vice Chairman if the Third Vice Chairman position has not been filled.
3. The non-voting members of the Executive Board shall be the appointed officers.

Section 2: Qualifications

All officers must be PCs residing in the District. The District Chairman must be an elected PC residing in the District.

Section 3: Term of Office

Elected officers shall assume their duties at the close of the meeting at which they are elected and serve for the remainder of their term as PCs or until their successor is elected.

Section 4: Meetings

1. The Executive Board meets upon the call of the District Chair or upon the call of forty (40) percent of voting Board members and shall meet:
 - a. No less than three times in odd numbered years;
 - b. No less than five times in even numbered years.
2. Notice of Executive Board Meetings must be given to all members of the Executive Board by electronic means at least 24 hours in advance of the meeting, but this requirement may be waived by unanimous consent of all voting members of the Executive Board.
3. Fifty percent of the elected District officers constitute a quorum of the Executive Board. If the number of District officers is below six due to vacancies, a minimum of three elected District officers constitutes a quorum.
4. Minutes of the meeting must be taken and these minutes must be distributed at the next District meeting or with the notice of the next District meeting.

Section 5: Elected District Officers

A) Chairman

The duties of the Chairman shall be to:

1. Represent the District in an official capacity,
2. Organize the District and assist in the development and execution of activities that effectively accomplish the Object,
3. Call and preside over at least six (6) District meetings in odd numbered years and ten (10) meetings in even numbered years,
4. Be a signer or signatory on all District financial accounts and applicable reports,
5. Appoint all committees and subcommittees and chairs of both except as specifically provided for in these Bylaws,
6. Attend in person or by official proxy all MCRC Executive Guidance Committee meetings,
7. Develop a protocol for communications with District members (e.g., methods, costs, notices, proxies, and other items as may be required to be communicated to members),
8. Develop, in cooperation with the Secretary, a current or up-to-date list of District members and their contact information (the District Membership Directory),
9. Be an ex-officio member of all committees,
10. Make available to members, the District Membership Directory, and
11. Resign upon formal announcement of candidacy for a paid elective office.
12. Appoint Area Managers with the consent of the Executive Board.

B) First Vice Chairman

The First Vice Chairman shall:

1. Preside over or attend required meetings when the Chairman is unavailable.
2. Perform additional duties as assigned by the Chairman and approved by the Executive Board.

C) Second Vice Chairman

The Second Vice Chairman shall:

1. Preside over or attend required meetings when the Chairman and First Vice Chairman are unavailable.
2. Perform additional duties as assigned by the Chairman and approved by the Executive Board.

D) Third Vice Chairman

The Third Vice Chairman of the Executive Board shall:

1. Preside over district meetings when the Chairman, First Vice Chairman and Second Vice Chairman are unavailable.
2. Perform additional duties as assigned by the Chairman and approved by the Executive Board.

E) Fourth Vice Chairman

The Fourth Vice Chairman shall:

1. Preside over district meetings when the Chairman, First Vice Chairman, Second Vice Chairman and Third Vice Chairman are unavailable.

2. Perform additional duties as assigned by the Chairman and approved by the Executive Board.

F) Secretary

The Secretary shall be responsible for:

1. Recording and maintaining all meeting minutes and attendance records of the District and of all District Executive Board meetings.
2. Making available to District membership records of meeting minutes and attendance as may be requested.
3. Maintenance and distribution of the District Membership Directory.
4. Maintaining and making available a record of the District's Bylaws, Standing Rules and any Special Rules of Order.
5. Sending District membership notices of and agendas for District meetings, along with the minutes of prior District meetings for approval.
6. General correspondence to District membership.
7. Perform additional duties as assigned by the Chairman and approved by the Executive Board.

G) Treasurer

The Treasurer shall be responsible for:

1. Receiving and depositing into a financial institution approved of by the Executive Board all District funds.
2. Be a signer or signatory on all District financial account(s).
3. Disburse funds upon authorization of the Executive Board after obtaining a receipt/voucher for said disbursement.
4. Report receipts, disbursements and account balances at District meetings and as requested by members of the Executive Board.
5. Prepare and file on behalf of the District applicable campaign finance reports.
6. Submit a full financial report at the bi-annual District Statutory Organizational Meeting.
7. Perform additional duties as assigned by the Chairman and approved by the Executive Board.

Section 6: Appointed Officers

Appointed officers may include a Parliamentarian, a Chaplain and a Sergeant at Arms and shall be appointed by the District Chairman with the approval of the Executive Board. Appointed officers are non-voting members of the Executive Board.

Section 7: Vacancies

1. A vacancy in an elective office on the Executive Board shall be filled in accordance with the MCRC Bylaws.
2. If Executive Board quorum cannot be achieved due to multiple officer vacancies, the MCRC chair may appoint pro tem officers from the MCRC membership to fill the vacancies for the sole purpose of, and for only such time as necessary, for the District to elect permanent replacements pursuant to the MCRC bylaws.

Section 8: Removal of District Chairman

A majority of PCs within a district may petition the MCRC Chairman to call a special meeting of the District Committee for the purpose of removing the District Chairman. At such a meeting, a majority of PCs present in person or by proxy, may remove the Chairman of the district. Notice of such meeting, its purpose and a proxy shall be emailed at least ten (10) days prior to such a meeting. No other business shall be conducted at said special meeting.

Section 9: Removal of Elected District Officers other than Chairman

A majority of PCs within the District may petition in writing the District Chairman to call a special meeting of the District for the purpose of replacing an Elected District Officer other than Chairman. At such a meeting, in which a quorum is present, a majority of PCs present, in person or by proxy, may remove the Elected District Officer. Notice of such meeting, its purpose, and a proxy shall be emailed at least ten (10) days prior to such a meeting. No other business shall be conducted at said special meeting.

Article VI: Elections

Section 1: Nominating Committee

A) Establishment

The District Chairman shall appoint at a District meeting preceding the Organizational Meeting, or when other elections of officers or State Committeemen are to be made, a Nominating Committee Chairman and two (2) additional members to serve as the District Nominating Committee.

B) Functions

1. The Nominating Committee shall solicit and receive nominations for District Offices and for State Committeemen positions.
2. The Nominating Committee shall determine the eligibility of each nominee according ARS, RPAZ, MCRC and these bylaws.
3. Solicitations for State Delegate and Alternate positions shall be made by means determined by the Executive Board, but should be designed to reach registered Republicans residing in the District whether they be members of the District or not.
4. The report of the Nominating Committee shall be submitted to the District Chairman for inclusion in the Call to the Organizational Meeting.
5. The Nominating Committee Chairman shall give the Nominating Committee Report at the Organizational Meeting, immediately after which nominations from the floor for all offices shall be taken.
6. Candidates need not be present to be nominated from the floor provided their written consent to serve is submitted to the District Chairman prior to being nominated from the floor.

C) Nomination Form

1. A Nomination Form shall be developed by the Nominating Committee and shall include the candidate's name, contact information, office being sought, and a declaration of the candidate's

willingness to serve if elected. The form may also include a candidate portrait and a brief (no more than 250 word) statement from the candidate.

2. Nomination Forms shall be submitted to the Nominating Committee by candidates no later than fifteen (15) days prior to the applicable election.

Section 2: Credentials and Tally Committee

1. The Credentials and Tally Committees must be appointed by the District Chair from PCs who have not been nominated for any elective position, if possible.
2. If additional Credentials and Tally Committee members are required to expedite an election related task due to the number of ballots to be processed etc, the District Chair may appoint addition members as necessary.
3. In any election, each candidate may designate one person as an observer at the time the ballots are counted.
4. The Credentials and Tally Committee shall prepare ballots for all District elections.
 - a. For the positions to be elected, the ballots shall list in alphabetical order the names of all qualified candidates who have submitted Nomination Forms to the Nominating Committee.
 - b. Multiple elections may be combined onto a single ballot at the discretion of the Credentials and Tally Committee.
 - c. The ballot must include space for floor-nominated candidates and write-ins.
 - d. In the event that all nominations for an election will be brought from the floor, the ballots may be generically formatted to allow voting by number.

Section 3: Conduct of Elections:

A) Credentialling

1. Eligible PCs must present a photo ID with an address that matches the District roll as published by the Maricopa County Recorder's Office.
2. The Credentials and Tally Committee shall certify the number of eligible votes present in person or by proxy as of the call to order and determine the presence of a quorum. It shall present its report for adoption by the membership.

B) Campaigning

1. All candidates for election may conduct campaigning activities, including posting signs and distributing campaign literature.
2. Each candidate for District Officer positions may have nominating and seconding speeches not to exceed three minutes in total. Nominating and seconding speeches for the position of State Committeeman are not allowed.

C) Voting

1. Voting for elective offices shall be by paper ballot except where there is only one (1) candidate, in which case the Chairman may declare that single candidate elected.
2. Those in line with completed ballots at the close of polls must be allowed to vote.

D) Determination of Results

1. The Credentials and Tally Committee shall count the ballots at the announced closure of the polls.

2. If there are more than two candidates running for an office and a majority of votes cast is required but not achieved by any candidate in the first ballot voted, the candidate with the lowest number of votes shall be eliminated and a second ballot vote shall occur with the remaining candidates for the office. This process is repeated until a majority of votes is achieved by a candidate for that office.
3. When only two candidates are being consider for an office in a particular vote and neither wins a majority of votes after three ballots, a coin toss in which the coin lands on the floor shall determine the winner.

E) Announcement and Certification of Results

1. Final results, including number of votes cast for each office, number of votes necessary to win, and number of votes received by each candidate shall be announced by the Chairman and entered into the minutes before the meeting is adjourned.
2. Election results must be certified and signed by the chair of the Credentials and Tally Committee.

F) District Officers

1. District Officers shall be elected at the District Statutory Organizational Meeting by ballot and by majority vote.
2. A PC shall not be nominated for more than one District Office at a time.

G) State Committeemen

1. At the Organizational Meeting, the District shall elect, by a plurality vote, the allotted number of State Committeemen in accordance with ARS and RPAZ bylaws.
2. Candidates do not need to be present in order to be elected.

H) State Delegates

1. At a District or Special meeting and in accordance with ARS, the Rules of the Republican National Committee, and the RPAZ Bylaws, the District shall elect, by a plurality vote, the allotted number of State Delegates and State Alternates to the State Convention.

Article VII: Meetings

Section 1: Notice of Meetings

1. The District Chairman or his designee shall send notice of meetings to District's members, that shall include the meeting date, time, location, and agenda, via email unless directed otherwise by ARS or RPAZ Bylaws.
2. Notice of an Executive Board meeting shall be conveyed to all board members by electronic means no later than 48 hours prior to the meeting. This may be waived if agreed upon by at least two-thirds (2/3) of the Executive Board members.
3. Notice of Election Meetings shall be emailed to District members no later than ten (10) days prior to the meeting and in addition to other meeting requirements, shall include:
 - a. A list of all elective positions available for nomination and election at that meeting,
 - b. A list of any qualified and announced candidates for any elective position at that meeting, and the information provided in the Nomination Form.
 - c. In the case of a Special Meeting, the purpose of the Special Meeting.

Section 2: Regular District Meeting

The District shall hold regular meetings at least six (6) times per year in odd numbered years and ten (10) times per year in even numbered years to conduct regular District business.

Section 3: Statutory Organizational Meeting

The District shall meet no earlier than the second Saturday after the general election and no later than the first Saturday of December following the general election, to organize by electing from its membership a Chairman, four (4) Vice-Chairmen, a Secretary and a Treasurer. The latter two offices may be filled by the same person. Only elected PCs may vote for officers and State Committeemen at the Statutory Organizational Meeting.

Section 4: Reapportionment Meeting

The District shall meet after the effective date of reapportionment legislation that created new boundaries of the District, and potentially new precinct boundaries that will result in new District boundaries. The purpose of this meeting is to elect District officers.

Section 5: District Convention

Upon the call of the Republican National Committee (RNC), the District must convene a District Convention in accordance with ARS, the Rules of the Republican Party, and the RPAZ Bylaws to elect State Delegates and State Alternates to the State Convention. In addition to the meeting notice requirements for election meetings specified in these bylaws, the call letter for the meeting where quadrennial convention delegates will be elected must be publicly posted and must include:

1. The place, date, and time of the State Convention
2. The number of Delegates and Alternates to be elected by the District.
3. Instructions providing that any District PC, and any Registered Republican, residing in the District and desiring to be a candidate for Delegate to the State Convention shall submit his or her name in writing to the Nominating Committee by the deadline stated in the call
4. The name, phone number, and address of the Nominating Committee members to whom the notice of candidacy may be submitted.

Section 6: Special Meetings

1. Special meetings of the District may be called by the MCRC Chairman, the District Chairman, or upon the written request of two-thirds (2/3) of the District members.
2. No business other than the noticed purpose of the meeting shall be conducted.

Section 7: Proxies

1. In any election or vote conducted at any meeting of the District, no more than three (3) proxies may be carried by any District PC provided the proxy is attested to by a notary public or by two witnesses not including the proxy carrier or the proxy giver.
2. Proxies shall be counted in determining the existence of a quorum.
3. A proxy shall be valid only for the date of the meeting for which the proxy was given and must be signed by the giver within 30 days of that meeting.

Section 8: Quorum

1. A quorum must be present for the transaction of any business at any District meeting.
2. The quorum for District and Special Meetings and the District Convention, except for Special Meetings called for the purpose of removal of an elected officer, shall be ten (10) percent of the membership.
3. The quorum for the Organizational Meeting, the Reapportionment Organizational Meetings and any Special Meeting called for the purpose of removal of an elected officer, shall be twenty-five (25) percent of the eligible voting members of the District.
4. The quorum for an Executive Board Meeting shall be fifty (50) percent of the Executive Board members.
5. Determination of the existence of a quorum shall be required before business may be conducted and minutes shall be taken.

Section 9: Use of Electronic Means

1. A meeting or any business of the Executive Board, or District Committee or Subcommittee it appoints, may be conducted in person, by telephone or other electronic means. If conducted by telephone or electronically, any business transacted shall be announced and entered into the minutes at that body's next regular meeting.

Article VIII: General

Section 1: Parliamentary Authority

The rules contained in the current edition of Robert's rules of Order, Newly Revised, shall govern the District in all cases in which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the District may adopt.

Section 2: Severability

In the event that any of the terms or provisions of these Bylaws are held to be partially or wholly invalid or unenforceable for any reason whatsoever, such holding shall not affect, alter, modify, or impair any of the other terms or provisions of such documents or the remaining portions of any terms or provisions held to be partially invalid or unenforceable, or any special rules of order the District may adopt.

Article IX: Amendment of Bylaws

1. These bylaws may be amended at any District meeting by two-thirds (2/3) of the votes cast in person or by proxy provided that the proposed amendment and date on which the vote will occur have been distributed to the District members through approved District notification means and procedures no later than ten (10) days prior to the date on which the vote will be taken. Any bylaw amendment achieving ratification shall become effective upon declaration by the meeting chair that the amendment is adopted.
2. Any changes in these bylaws required as the result of changes in ARS, the MCRC Bylaws or the RPAZ Bylaws shall immediately automatically amend these bylaws. Notice of such amendments/changes shall be sent to all District members by the Chairman or Secretary.